



## Role Description – Film & Media Production Team Member

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**Position** - New Focus Member (Voluntary)

**Hours** - Variable dependent on what projects are going on. You must be able to attend one meeting a month, usually on Thursdays 5pm – 7pm. We also ask that you come to Impressions exhibition openings and relevant events

### Aims

To generate a buzz about New Focus, you will work in a small team of 3 to 4 to support Impressions Gallery by making short films and other media content that help visitors get more out of the exhibitions.

### Responsibilities

- Create *Meet the Artist* films to coincide with New Focus projects
- Develop concepts for short films and podcasts
- Manage and edit media content, videos, podcasts and photos
- Interview artists
- Represent the gallery at Impressions openings and events
- Create at least one blog post on an exhibition and or event at Impressions. This can be a medium of your choice

### Essential Criteria

- Age 16 -25
- Passionate about Bradford
- Live work or study in Bradford
- Editing and filming skills
- Good communications skills
- Ability to reach deadlines and have a flexible approach to working

### This will give you skills in

- Working effectively in a team
- Working to tight deadlines
- Filming and editing for professional organisation
- Working to a brief
- Working with a wide range of people including external arts organisations.

**This will suit someone who is interested in gaining experience of all aspects of film making, from generating ideas to filming and editing, as well as working to set briefs.**