



Role Description – Exhibition Assistant

Position - New Focus member(Voluntary) this is a long term position and members need to be committed to being part of New Focus for more than one year.

Hours - Variable dependent on what projects are going on. As this role includes supporting Impressions Gallery exhibition installations you must be willing to work at least three full days four times a year. You must also be able to attend one meeting a month, usually on Thursdays 5pm – 7pm. We also ask that you attend New Focus training sessions and group visits.

Aims

To work with our Gallery Technician to install new exhibitions and write a blog about your experiences. You will also work closely with Impressions exhibition team to support the development of New Focus projects.

Responsibilities

- Support installation of exhibitions at Impressions Gallery.
- Assist in preparing artwork for shipping and storage and assessing the condition of artwork
- Support the development of New Focus exhibitions
- Create at least one blog post on the experience of installing an exhibition. This can be a medium of your choice.
- Represent the Gallery at Impressions openings and events

Essential Criteria

- Age 16 -25
- Passionate about Bradford
- Live, work or study in Bradford
- A desire to learn about art handling
- A flexible approach to work willing to work extra hours and get the job done when required
- Being able to work more at certain times in line the installation schedule.

This will give you skills in

- Working effectively in a team
- Installing exhibitions
- Art handling
- Creating blog posts
- Working to deadlines

This will suit someone who is interested in gaining experience of installing photographic exhibitions and art handling